

Rashtriya Shikshan Prasarak Mandal Beed, Dist. Beed.

Lokmanya Tilak Mahavidyalaya, Wadwani

Tq. Wadwani, Dist.Beed (Maharashtra)

Track ID : MHCOGN27413

**Internal Quality Assurance Cell
(IQAC)**

**Annual Quality Assurance Report
(AQAR)**

(July 1, 2017 to June 30, 2018)

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opposite- NLSIU, Nagarbhavi, Bengaluru-560072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

2017-2018

Part – A

1. Details of the Institution

| | |
|--------------------------------------|---|
| 1.1 Name of the Institution | Lokmanya Tilak Mahavidyalaya, Wadwani, Dist. Beed |
| 1.2 Address Line 1 | At.Post. Wadwani Tq. Wadwani, Dist. Beed (Maharashtra) |
| Address Line 2 | The Principal, Lokmanya Tilak Mahavidyalaya, Wadwani, Dist. Beed . (MS) Pin 431144 |
| City/Town | Wadwani, Dist. Beed |
| State | Maharashtra |
| Pin Code | 431144 |
| Institution e-mail address | mailto:ltmwadwani97@gmail.com |
| Contact Nos. | 02443-257750 |
| Name of the Head of the Institution: | Dr. Kishan Manohar Pawar |
| Tel. No. with STD Code: | 02443-257750 |
| Mobile: | 09421441005 |
| Name of the IQAC Co-ordinator: | Dr. Manisha Dasharath Sasane |
| Mobile: | 09921477024 |
| IQAC e-mail address: | iqac.ltmw@gmail.com |
| 1.3 NAAC Track ID | MHCOGN27413 |
| 1.4 NAAC Executive Committee | |
| No. & Date : | EC (SC)/28/A&A 138.1 October 30, 2017 |
| 1.5 Website address: | http://www.ltmwadwani.com |
| Web-link of the AQAR | http://ltmwadwani.com/AQAR%20LTM%20WADWANI.pdf |

1.6 Accreditation Details

| Sr. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 2.03 | 2017 | 5 Years |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (AQAR 2017-18)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science

Management Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Dr. Babasaheb Ambedkar
Marathwada University, Aurangabad

1.13 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc No

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 . No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:
No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State

Institution Level

(ii) Themes

- Workshop for Administrative Staff, E-schemes, Online Admissions
- Workshop on Entrepreneurship Development.
- Workshop on Documentation and filing.

2.14 Significant Activities and contributions made by IQAC

- Orientation program for the fresher's of staff and students.
- Initiation of Department strategic plan and implementation of it.
- In house faculty seminar series monthly to enhance research output among faculty members.
- Establishment of different associations like Language Association, Science Forum, Commerce Club
- IQAC analyses teaching-learning feedback from the stakeholders.
- Weekly checking of Teaching diary.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|--|--|
| To motivate the faculty members to pursue higher studies | Six faculty members are pursuing Ph.D. |
| To develop Administrative efficiency and Transparency | Installed CMS software system for the office Administration. |
| To increase the research publication of the faculty | The faculty members have published 15 research papers in different national and international journals. |
| To encourage participation of students in sports and cultural and debate, elocution etc. activities. | In this A.Y. 17.18 our college volleyball team won Hat trick at university level. 05 students have bagged prizes in debate elocution and essay writing competition. |
| To conduct the university sports Tournaments in college campus | The college has successfully hosted the university level Volleyball Tournament in College Campus |
| Workshop on documentation and filing. | Workshop was organized by IQAC on documentation and filing. |
| To introduce job oriented certificate courses. | The college department of English has introduced a certificate course in Soft Skills and Personality Development. |
| To organize workshop for Administrative staff for E-schemes, Online Admissions. | The workshop was organized for administrative staff. |
| University funded Lecture Series for Teachers and Students. | Shahu Maharaj Lecture Series was organized. |
| To organize elocution/ debate competition | Swacchta Mitra Elocution Competition was organized in collaboration with Panchayat samiti. |
| To strengthen the activities of all the Associations, forums and club in the college. | Association like, language Association, Science forum, Commerce Club have been formed and various activities were organized and monitored by IQAC. |

* Attach the Academic Calendar of the year as Annexure. (**Annexure-I attached**)

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B
Criterion – I

1. Curricular Aspect

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG | 03 | | | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | 03 |
| Others | | | | |
| Total | 03 | | | 03 |

| | | | | |
|-------------------|--|--|--|--|
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 03 |
| Trimester | NA |
| Annual | NA |

1.3 Feedback from stakeholders* Alumni Parents Employers
(On all aspects) Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

****Please provide an analysis of the feedback in the Annexure (Annexure-II attached)***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The syllabi is revised time to time by the parent university as per UGC guidelines.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 13 | 12 | 01 | | |

2.2 No. of permanent faculty with Ph.D. 05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|---|------------|---|--------|---|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 0 | 02 | | | | | | | | 02 |

2.4 No. of Guest and Visiting faculty and Temporary faculty 19

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|-------------------|---------------------|----------------|-------------|
| Attended Seminars | 07 | 09 | 07 |
| Presented papers | 07 | 08 | 05 |
| Resource Persons | 00 | 00 | 02 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Participative teaching methodologies are adopted to Learning environment in classes which motivates critical thinking , creativity and scientific temper
- Project is compulsory part of course for Third Year Students.
- Use of ICT & E-learning resources for effective teaching.
- Expert lecture for teaching faculty on student’s centric methods of teaching was organized.

2.7 Total No. of actual teaching days 180
During this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution
(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Assignments for internal assessments , Grievance of students are addressed timely..
Photocopy of answerbook & revaluation

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development

01

As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

77%

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A. | 65 | 00 | 03 | 28 | 00 | 47% |
| B.Sc. | 110 | 00 | 46 | 21 | 00 | 61% |
| B.Com | 64 | 01 | 08 | 34 | 03 | 72% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Weekly checking of teaching diary of the faculty.
- Evaluation through academic and students feedback
- At the beginning of the academic year all the faculty members are instructed to prepare semester wise department plan of the curriculum .
- Various committees are formed to implement co-curricular & extra curricular activities and submit the Action Taken Reports annually to the IQAC.
- Class tests ,Unit tests and seminars are conducted to check the progress of the students.
- Result analysis is done on departmental level

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 01 |
| UGC – Faculty Improvement Programme | 00 |
| HRD programmes | |
| Orientation programmes | 01 |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | 03 |
| Summer / Winter schools, Workshops, etc. | |
| Others | 02 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|--------------------------------------|-----------------------------------|---|---|
| Administrative Staff | 08 | 0 | 0 | 0 |
| Technical Staff | 0 | 06 | 0 | 06 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- To encourage faculty to attend and present research papers in International and National Seminars and Conferences.
- To motivate faculty to register Ph. D.
- The college has research committee that encourages faculty members for recognition as a research supervisor.
- Guest lectures by eminent guests / faculties
- Faculty members are encouraged to undertake minor/ major projects
- To publish research papers in national, international journals.
- To encourage faculty members to participate in orientation /refresher /short term courses conducted by HRDCs.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 00 | 0 | 0 | |
| Outlay in Rs. Lakhs | 0 | 0 | 0 | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 04 | 05 | 01 |
| Non-Peer Review Journals | 00 | 01 | 00 |
| E-Journals | 00 | 00 | 00 |
| Conference proceedings | 02 | 02 | 00 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | | | | | |
| Sponsoring agencies | | | | | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lacks:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| - | - | - | - | - | - | - |

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **150, Two Units**

University level State level

National level International level

3.22 No. of students participated in NCC events

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

- NSS Special Camp organised by NSS at **Choramba Tq. Dharur**
- Organised AIDS awareness rally on the occasion of World AIDS day.
- Celebration of Birth & Death Anniversary the Great National Leaders of India.
- Tree Plantation in college campus in collaboration with Rotary Club Wadwani.
- Voter Awareness Rally for voter registration in collaboration with Tahsil Office Wadwani.
- Organization of Elocution competition on 'Swachha Bharat Abhiyan'
- Participation of NSS volunteers in cleanliness drive at Dharur Fort
- Participation in water conservation programme with 'PANI FOUNDATION'

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|-----------|---------------|----------------|-----------|
| Campus area | 3.0 Acres | | | 3.0 Acres |
| Class rooms | 15 | | | 15 |
| Laboratories | 05 | | | 05 |
| Seminar Halls | 01 | | | 01 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

- ICT facility is available in the library
- Two browsing terminals are available in the library for the students.
- Library automation is partially done

4.3 Library services:

| | Existing | | Newly added | | Total | |
|---------------------|----------|--------|-------------|-------|--------|--------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 4173 | 728966 | 167 | 54972 | 4340 | 783938 |
| Reference Books | 536 | 167182 | 26 | 27505 | 562 | 194687 |
| Journals | 76 | 24375 | 21 | 17495 | 97 | 41870 |
| e-Journals | | | 64355 | 10000 | 64355 | 10000 |
| e-Books | | | 137838 | | 137838 | |
| Digital Database | | | | | | |
| CD & Video | 30 | 4600 | 10 | 460 | 40 | 4860 |
| Others (Newspapers) | 28 | 29430 | 08 | 8280 | 36 | 37710 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 25 | 01 | 25 | 02 | - | 04 | - | 01 |
| Added | 05 | - | 05 | - | - | - | 05 | - |
| Total | 30 | 01 | 30 | 02 | - | 04 | 05 | 01 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computer Lab with Internet facility for students available in the Institution.
- Teachers & students are encouraged to use ICT for teaching, seminar, project etc.
- Majority of the faculty members has taken formal training of computer (for. Ex. MS-CIT)

4.6 Amount spent on maintenance in Rs. :

i) ICT

51245

ii) Campus Infrastructure and facilities

95500

iii) Equipments

75388

iv) Others

Total :

222133

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The college publishes its detailed prospectus annually and information is provided at the time of admission.
- Scholarships & free ship are provided to the students.
- Student Welfare Committee
- The college has formed competitive examination cell to guide the students.
- Student Council is formed for leadership development.
- Representation to the students is given on academic & administrative bodies and committees of the institution.
- Students support activities like Industrial visits, Guest lecturers of eminent academician are arranged.
- Feedback is collected from students on various support services provided by the college.
- Financial assistance is provided to students who are from poor economic background.
- To develop the creativity of the students wallpapers and annual magazine is published.
- Personal Counselling Committee is formed for students career counselling.
- Communication through computerized SMS on important events/dates to students, their parents and faculties.
- Curricular and extra curricular activities are organized for the enrichment of curriculum.

5.2 Efforts made by the institution for tracking the progression

- The college organized alumni meetings.
 - The college keeps the record of students passed in final year.
 - The notifications of employment opportunities various recruitment agencies are displayed on the notice board for students.
- General knowledge tests & subject knowledge tests were organized.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 863 | - | - | - |

Academic year 2017-18

(b) No. of students outside the state

00

(c) No. of international students

NA

Men

| No | % |
|-----|-------|
| 520 | 60.25 |

Women

| No | % |
|-----|-------|
| 343 | 39.75 |

| Last Year | | | | | | | This Year | | | | | | |
|-----------|-----|----|-----|------------|-----------------------|-------|-----------|-----|----|-----|------------|-----------------------|-------|
| General | SC | ST | OBC | Minorities | Physically Challenged | Total | General | SC | ST | OBC | Minorities | Physically Challenged | Total |
| 354 | 152 | 19 | 435 | | | 960 | 335 | 136 | 12 | 380 | | | 863 |

Demand ratio: 1:1

Dropout: 28%

5.4 Details of student support mechanism for coaching for competitive examinations

(If any)

- The college has a Competitive Exam Cell it arranges guest lectures to promote the students for competitive exam.
- Sufficient books related to competitive exams are purchased.
- The guest lectures of successful alumni are arranged to inspire the students.

No. of students beneficiaries

45

5.5 No. of students qualified in these examinations

NET

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

5.6 Details of student counselling and career guidance

- Faculty members motivate and guide students for career opportunities.
- The teachers assist students in personal, academic and career decision making.
- Guest lectures on career guidance are organized.

No. of students benefited

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | |

5.8 Details of gender sensitization programmes

- Women's Grievance Committee functions against violence and sexual harassment by involving more women members.
- On the occasion of International women's day - Guest lectures on Women Empowerment and Education was organized.
- Women's meet was organized.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|--------|
| Financial support from institution | 05 | 2500 |
| Financial support from government | 205 | 804475 |
| Financial support from other sources/UGC | | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- Cleanliness drive was organized in the college campus & crematorium
- Environmental awareness rally was organized

5.13 Major grievances of students (if any) redressed:

- Bus transportation timetable change was suggested.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

The motto of the college is **Dnyanam Param Dhyeyam**. The vision of the college is to eliminate the darkness of ignorance by lighting the lamps of knowledge. Knowledge is the power and asset in the knowledge based society and panacea for all problems. The college is established with a noble aim to disseminate knowledge in the society. The ultimate aim of knowledge is to reach everyone and make everyone equal in all possible ways. The college strives to provide quality higher education to students from the socially and economically backward community that resides in the rural, hilly, drought prone area of the Beed district in the state of Maharashtra.

Mission:

- To impart knowledge and skills to the students.
- To inculcate moral values through education.
- To provide qualitative higher education to the community.
- To bring the educationally, socially and economically backward society in the main stream of education.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The syllabus of value added courses is designed by the college faculty.
- Faculty members participate in new syllabi workshop and give suggestion to BOS.
- 01 faculty member represent on university board of studies.

6.3.2 Teaching and Learning

- The teacher prepare academic calendar and maintain Detail Teaching Report (DTR).
- The teacher use participatory teaching learning methodologies in teaching learning process such as seminars, Presentation, problem solving etc.
- Teaching with new teaching aids with projector and access of Wi-Fi
- Digital projectors, CD, DVD
- Quiz competitions.
- Inquiry based learning through field visits.

6.3.3 Examination and Evaluation

- Continuous evaluation of students through internal tests, assignments & seminars.
- Unit test, class test, MCQ tests are conducted periodically
- HODs monitor the performance of students result analysis after every internal or external exam and final exam.
- The results are discussed in the meeting of IQAC and necessary steps are taken to improve the results.

6.3.4 Research and Development

- The research committee encourages faculty to publish papers in Peer reviewed & Refereed Journals.
- Motivating faculty for obtaining Minor Research project.
- The college makes available adequate resources to develop research culture among faculty members.
- Project work is compulsory for all U.G. final year students
- The Research Committee encourages staff to engage in inter disciplinary research with IQAC to promote research attitude among faculty.
- 05 Faculties are Ph.D and 06 faculties are M.Phil.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The Institute has provided books, journals, instruments, computer lab, internet connectivity, class rooms & playgrounds.
- The library subscribes Journals of National and International repute
- Upgrades Library with new books and e-learning sources.
- Computerized administrative office.
- Fully automated Xerox machine for copying.

6.3.6 Human Resource Management

- The college forms various committees for smooth functioning and effective implements of the activities
- Co-ordinators are appointed for smooth and efficient conduct of activities like Exam, Competitive Exam Cell, Career Counselling, Students Welfare Committee, Sport Committee N.S.S etc
- Administrative staff is motivated to attend workshops on various subjects to update their knowledge.
- Average 06 meetings are held with teaching and non-teaching staff.

6.3.7 Faculty and Staff recruitment

- As per norms of UGC, Govt. of Maharashtra and Dr. BAM University.
- All the posts are recruited as per Govt. reservation policy
- Temporary Teaching posts are recruited by management as per the Govt. norms for academic year.

6.3.8 Industry Interaction / Collaboration

- Field visits for students are arranged for learning with experience.
- Expert lectures of successful entrepreneurs are organized

6.3.9 Admission of Students

- Well communicated admission process with course features highlighted through Digital banners, pamphlet & prospectus.
- Reservation policy strictly followed by the institution as per Government of Maharashtra rules.

6.4 Welfare schemes for

| | |
|----------------------------|--|
| Teaching & Non teaching | <ul style="list-style-type: none">• Medical check-up camp was organized.• Various leaves are available |
| Students | Students Welfare Committee Financial Assistance to economically poor &needy students from the fund raised by faculty members. |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------------------|----------|------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Dr. BAMU. A.bad | Yes | Management |
| Administrative | Yes | Joint-Director | Yes | Management |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes : Yes Result declare as per University statute provision within 40 days

For PG Programmes : N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The college sends the teachers to attend workshop arranged by the parent university on examination reforms.
- The Institute ensures about the effective implementation of examination recommended by the parent university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? : N.A.

6.11 Activities and support from the Alumni Association

- Alumni Association Meet is organized every year,
- Alumni Association helps to organize various ISR activities.
- Alumni Association contributes to raise funds for the financial assistance to economically weak students.
- Guest lectures of successful alumni to guide the students are arranged.

6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher Association meetings are organized to support various activities.
- Some suggestions and feedback from PTA
- To improve basic facilities
- To inform parent about different activities organised in the college.
- To send periodic reports of student progression to parents.

6.13 Development programmes for support staff

- Computer Training workshop for Non Teaching Staff.
- Participatory contribution in various college committees

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation.
- Rain water harvesting of college building is channelized towards bore-well.
- The college campus is plastic free.
- To conserve energy we use CFL bulbs, florescent tubes, LED computer screens.
- E-waste is given to the Nagar Panchayat.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Rain Water harvesting & water management in college campus
- Expert lecture on Personality Development by Alumni Association.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Gym is established with private collaboration
- Organised a guest lecture on Environmental Awareness and Disaster Management.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Reach to Unreached
- Financial Assistance to Economically Weak Students

****Provide the details in annexure (annexure need to be numbered as Attached III)***

7.4 Contribution to environmental awareness /protection

- Green campus
- Cleanliness drive at college campus at Fort at Dharur.

7.5 . Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- To apply for permanent affiliation & 2 (f), 12 (b) recognition of U.G.C.
- To organize IPR seminar/ workshop in college.
- To adopt the village to implement extension activities through N.S.S.
- To make available online mode of feedback facility.
- To introduce welfare schemes for teaching & non-teaching staff.
- To organize seminar, workshops on cross cutting issues like gender , environment.
- To introduce more enrichment courses (value added course) for students empowerment.
- To apply for ISO certification to enhance functional efficiency of an organization.
- To register for E-learning Resources – e.PG.Pathshala/Swayam, etc.
- To submit Minor Research Projects.



Dr. Manisha D. Sasane

Coordinator, IQAC

IQAC Coordinator
Date: 24.12.2018
Place: Wadwani
Lokamanya Tilak Mahavidyalaya
Wadwani Dist Beed



Dr. Kishan M. Pawar

Principal & Chairperson, IQAC

Principal
Lokamanya Tilak Mahavidyalaya,
Wadwani Tq. Wadwani Dist Beed

INTERNAL QUALITY ASSURANCE CELL
ACADEMIC CALENDAR 2017-18

| Sr.No. | Date | Event /Activity |
|---------------|-------------|--|
| 1 | 15.06.2017 | Staff Meeting for preparation of various committees |
| 2 | 21.06.2017 | Teaching Starts for First Semester/Yoga Day |
| 3 | 27.06.2017 | Time Table Committee meeting |
| 4 | 24.06.2017 | Meeting of IQAC |
| 5 | 26.06.2017 | Social Justice Day-Chhatrapati Shahu Birth Anniversary |
| 6 | 11.07.2017 | Celebration of World Population Day |
| 7 | 14.07.2017 | Inauguration of Competitive Exam. Cell |
| 8 | 17.07.2017 | Inauguration of Commerce Association |
| 9 | 25.07.2017 | Parent Teacher Meet and Alumni Meet |
| 10 | 30.07.2017 | Staff Academy Meeting |
| 11 | 30.07.2017 | Inauguration of Language Association |
| 12 | 03.08.2017 | Welcome Function of First year Students |
| 13 | 01.08.2017 | Celebration of Death Anniversary of Lokmanya Tilak and Birth Anniversary of Annabhau Sathe |
| 14 | 14.08.2017 | Inauguration of Science forum |
| 15 | 15.08.2017 | Celebration of Independence Day |

| | | |
|----|------------|---|
| 16 | 15.08.2017 | Tree Plantation |
| 17 | 21.08.2017 | Celebration of Sadbhavana Din |
| 18 | 23.08.2017 | Celebration of University Foundation Day |
| 19 | 29.08.2017 | NSS Advisory Committee Meeting |
| 20 | 29.08.2017 | Celebration of National Sports Day |
| 21 | 06.09.2017 | Meeting of Student Council Advisory Committee |
| 22 | 05.09.2017 | Celebration of Teachers Day |
| 23 | 07.09.2017 | Inauguration of Social Science Association |
| 24 | 14.09.2017 | Celebration of Hindi Day |
| 25 | 17.09.2017 | Hyderabad Freedom Day |
| 26 | 25.09.2017 | Celebration of NSS Foundation Day |
| 27 | 02.10.2017 | Celebration of Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri |
| 28 | 03.10.2017 | Meeting of IQAC Committee about NAAC. |
| 29 | 19.11.2017 | IQAC meeting for preparation |
| 30 | 28.11.2017 | Celebration of Death anniversary of Mahatma Phule |
| 31 | 01.12.2017 | Celebration of International AIDS Day |
| 32 | 06.12.2017 | Celebration of Death Anniversary of Dr. B.R.Ambedkar |
| 33 | 09.12.2017 | Study Tour/Industry visit |
| 34 | 12.01.2018 | Celebration of National Youth Day |

| | | |
|----|--------------------------------|---|
| 35 | 13.01.2018 | Environmental Awareness Programme |
| 36 | 20.01.2018 to 26.01.2018 | NSS Special Camp |
| 37 | 26.01.2018 | Celebration of Republic Day |
| 38 | 27.01.2018 | Cultural Programme and Prize Distribution Function |
| 39 | 30.01.2018 | Celebration of Hutatma Day |
| 40 | 08.02.2018 | Meeting of Exam Committee Internal & Uni.Exam |
| 41 | 19.02.2018 | Celebration of Birth Anniversary of Shivaji Maharaj |
| 42 | 21.02.2018 | Non Teaching Meeting |
| 43 | 27.02.2018 | Celebration of Marathi Language Day |
| 44 | 3 to 10 March | Feedback from students |
| 45 | 30.04.2018 | IQAC meeting for PBAS submission |
| 46 | 01.05.2018 | Celebration of Maharashtra Foundation Day |

Academic Calendar 2017-2018

A.First Term 15/06/2017 to 14/10/2017 (Both days inclusive)

1. Opening day - 15 June 2017
2. Last working day 14 Oct. 2017
3. Winter Vacation 04Nov. -26 Nov.2017

B.Second Term

1. Opening day - 21 Dec.2017
2. Last working day 01 May 2018
3. Summer Vacation 02May -14 June

STUDENTS FEEDBACK ON CURRICULUM

Questionnaires No.1

| Sr.No. | Question | A% Very Good | B% Good | C% Satisfactory |
|--------|---|--------------|---------|-----------------|
| 1 | Depth of the course content including project work if any | 39 | 49.5 | 11.5 |
| 2 | Extend of coverage of course | 37 | 51 | 12 |
| 3 | Applicability/relevance to real life situations | 39 | 39 | 22 |
| 4 | Learning value (in terms of knowledge, concept, manual skill, analytical ability and broadening perspectives) | 37.5 | 44 | 18.5 |
| 5 | Clarity and relevance of textual reading material | 38 | 46 | 16 |
| 6 | Relevance of additional source material (Library) | 35 | 55 | 10 |
| 7 | Extend of effort required by students | 36.5 | 42 | 21.5 |
| 8 | Overall Rating | 37 | 47 | 16 |

Students Feedback on Teaching-Learning

Questionnaires No.2

| Sr.No. | Question | A% Very Good | B% Good | C% Satisfactory |
|--------|--|--------------|---------|-----------------|
| 1 | Knowledge of the teacher in the ¹ subject he/she is teaching | 55 | 35 | 10 |
| 2 | Communication skills | 49.5 | 39 | 11.5 |
| 3 | Sincerity/ Commitment of the teacher | 49 | 46 | 05 |
| 4 | Interest generated by the teacher in the subject | 45 | 40 | 20 |
| 5 | Ability to integrate course .material with other issues to provide a .broader perspective | 51 | 37 | 12 |
| 6 | Ability to integrate content with other courses | 48 | 32 | 20 |
| 7 | Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate outside class discussion) | 45 | 21.5 | 23.5 |
| 8 | Ability of the teacher to design and conduct test papers, projects, assignments, exams etc. | 51.5 | 33.5 | 15 |
| 9 | Provision of sufficient time for feedback | 53.5 | 38.5 | 88 |
| 10 | Overall Rating | 50 | 36 | 14 |

BEST PRACTICES

Title of the Practice : Reach to Unreached

1. Goals

- To attract and retain the rural talent in higher education
- To empower and shape the rural and backward masses by providing higher education.
- To investigate the condition of socially and educationally backward classes.
- To acquaint with difficulties and barriers of rural and backward communities regarding higher education.
- To increase the enrollment to higher education and find out the possible remedies.

The Context

The college is located in rural, hilly and drought prone area. The most of the people are engaged in farming and sugar factory labourers.. The higher education is the backbone of modern society It has the power to transform human beings into human resources. The higher education is an instrument to build future generation. In India majority of the higher educational institution are urban-centric. The rural population is deprived of quality higher education. The gross enrollment ratio of the rural students is very poor in the rural area,the situation is very worse for female population. The practice is in relevance to the mission statement of the college. **Dnyanam Param Dheyam** knowledge is the ultimate aim. The practice focuses on developing India as knowledge society. Most of the students are the first generation learners so they must be attracted and retained in higher education and this practice is useful for this reason

The Practice

The college has started the practice form the inception of the college in 1997. The practice is aimed at to provide access to rural students in higher education and to increase the enrollment of economically weak and backward communities in the college. The college has formed groups of teachers and allotted 2 villages for a group of two teachers for the propagation and extension of higher education in rural area in college periphery .

The team of teachers visits the allotted village and conducts corner meetings with parents, students and the villagers. The teachers have prepared the lists of alumni of the college, who resides in the village and take their help in the implementation of the practice. The team submits the detailed report of the visits to the principal. The database in prepared on the basis of reports received from the teachers and used for further contact and admission. The team of teachers visits the feeding junior colleges where the prospective students are available and arrange a guidance lecture for students highlighting importance of higher education .The team prepares the lists of 12th passed students in various streams like Arts, Commerce, Science etc. and visit door to door to contact with the students and parents.

The team of teachers gives information to the students about importance of higher education, the courses available in the college, the information about various government schemes and scholarships and concessions available to the students belonging to SC, ST, OBC, NT, SBC and economically weaker section of the society and differently-abled persons. The faculty members guide students to choose the stream and subject combination as per the student's interest.

Evidence of success

The practice has proved useful to improve the educational status of the people who live in the college periphery. The enrollment of students from SC, ST, OBC, NT, SBC and specially women have increased notably in last five years. The awareness about higher education has increased in the parent and the parent personally taking lead in the education of girls.

Problems encountered and resources required:

The college has encountered the following problems while implementing the practice.

- The mindset of the villagers about women education is negative.
- The most of the students can't afford higher education so they prefer work for wages to education.
- The means of transportation from village to college are limited.
- The early marriages of girls stop their higher education

Best Practice – 2

Title of the Practice:

Financial Assistance to Economically Weak Students.

Goal:

- To help the economically weak students.
- To reduce the dropout rate of the students.
- To bring the low-income group student in main stream of education.
- To provide opportunity of higher education to rural students.
- To provide financial assistance to students coming from rural areas.
- To make education available to all irrespective of their social and economic status.

The context:

The college is situated in rural area most of the students are from low income group so rural youth have generally been left behind the mainstream of higher education. The college faculty members have noticed that lack of money is the main reason of high dropout rate. Before receiving degree most of the students leave college. As they decide to earn money by working full time than pursuing unaffordable degree. It is found that half of the student, who left college have annual income under Rs.1 lakh. The lack of parent support and financial support result in dropouts.

The college is located in drought prone zone. The people from this region are always in search of work and wages. The parents are either farmers or sugar factory laborers. The students have to work in their farm. This practice is initiated to bring economically weak students in the main stream of education. The college provides financial assistance to poor and deserving student's through contribution from faculty and alumni.

The Practice :

The practice was proposed by the Principal and considered in the meeting of the alumni and the decision was taken to raise funds and help the economically weak students by the joint venture of the college staff members and the Alumni Association. The college has started the scheme of financial assistance to the students of the college belonging to the economically weaker sections of the society. The college has evolved an objective and transparent mechanism for the disbursement of financial assistance. The Principal has formed a joint committee of the faculty members and the alumni members. The fund is raised through the monthly pigmy contribution of faculty members and the alumni. The collected amount is deposited in the joint account of the principal and the alumni association.

The scheme is open to all the students of the college .However, the faculty members assess the economic condition/financial requirement of the students , taking into account factors like the livelihood pattern of the family, the locality of habitation of the family, the nature and number of dependents, the socioeconomic status of the family, the financial needs

of the students and academic performance in previous examination and other relevant parameters. The faculty members interact with the parents and relatives of the students. In certain cases, the committee may recommend physical inspection of the home and living standard of the family to assess the economic condition. The faculty members recommend the names of needy students to the principal.

The previous academic performance is taken into account to grant the financial assistance. The recommendation letter of the counseling committee is attached along with application form. The list of applicants who are approved financial assistance is displayed on the notice board of the college. The Differently abled students are given preference in financial assistance. In case of "Single girl child, applicants the committee considers it kindly and appropriately for financial assistance to promote the overall gender justice and women empowerment in the society.

Evidence of success:

The practice is in relevance with the institutional goal **Dnyanam Param Dhayam**. The ultimate aim is to spread knowledge in the society. The practice helps the college to strengthen the social relationship and ensures the social commitment of the college towards the student. The college has taken this initiative from last two years 2014-15, 2015-16.

Ten students have been benefited by this innovative scheme of the college. The practice proved as a blessing to the students from low income group. The students who were leaving higher education due to monetary reasons have remained in the main stream of education due to the financial support given by the faculty and the alumni. The dropout rate of the girl students has reduced. This practice is appreciated by the parent, students, and the alumni. The practice has encouraged alumni to contribute to the college and society. The alumni share an experience of sensitivity and social responsibility. The performance of the students who have received assistance is improved in curricular and extra-curricular activities.

Problems Encountered and Resource Required

The college encountered following problems during the implementation of practice. The applicants are more and the fund is not sufficient so the fund should be raised. The maximum students in our college are from economically weak section of the society only few are benefited. The counseling of the parents of the girl students was challenging and difficult. The same students are applying for the next academic year. It is difficult to select the needy students because the demand is greater and the fund isn't sufficient as compared to the strength of the economically weak and needy students.

Contact Details

- **Name of the Principal** : **Dr. K.M. Pawar.**
- **Name of the institution** : **Lokmanya Mahavidyalaya Wadwani**
- **City** : **Tq- Wadwani Dist –Beed.
Pin – 431144**
- **Accredited Status** : **1st Cycle.**
- **Work Phone** : **02443-257750**
- **Mobile** : **9421441005 / 7720059905**
- **Fax** : **02443-257750**
- **Email** : **ltmwadwani97@gmail.com**